# **Data protection information for** applicants



We are pleased that you are interested in us and are applying for or have applied for a position in our company. We provide below information on the processing of your personal data in connection with your application.

#### Who is responsible for data processing?

Responsible within the meaning of data protection law is EA Elektro-Automatik GmbH & Co. KG Helmholtzstr. 31-37 41747 Viersen

You will find further information about our company, information about the persons entitled to represent and also other contact possibilities in the imprint in our website:

https://elektroautomatik.com/shop/de/kontakt/impr essum/

#### Which of your data is processed by us? And for what purposes?

We process the data related to your application that you have sent us in order to assess your suitability for the position (or, if applicable, other open positions in our company) and to proceed with the application process.

### On what legal basis is this based?

The legal basis for the processing of your personal data in this application procedure is primarily Section 26 of the German Data Code (BDSG) from 25.05.2018. It allows the processing of data necessary to support the decision establishing an employment relationship.

Should the data be required for legal proceedings after the completion of the application procedure, data processing may be based on the requirements of Art. 6 GDPR, in particular for the exercise of legitimate interests under Art. f) GDPR. Our interest then lies in the assertion or defence of claims.

#### How long will the data be stored?

In the event of non-pursuance, applicant data will be deleted after 6 months.

In the event that you have consented to further storage of your personal data, we will transfer that data to our applicant pool. There, the data is deleted after the expiry of two years.

If you have been awarded a position during the application process, the data from the applicant data system will be transferred to our personnel information system.

#### To which recipients will the data be communicated?

Your applicant data will be reviewed by the HR department after receiving your application. Appropriate applications are then forwarded internally to the department managers for the respective open position. Then the further procedure is agreed. In the company, only the persons who need the data for the proper conduct of our application process have access to it.

#### Where is the data processed?

The data will only be processed in data centers in the Federal Republic of Germany.

#### Your rights as the affected party

You have the right to information about the personal data we process about you.

In the case of a request for information that is not made in writing, we ask for your understanding that we may then require proof from you that you are the person you are representing

You also have the right to rectification or deletion or to restrict processing to the extent permitted by law.



You also have the right to object to the processing within the scope of the statutory requirements. The same applies to a right to data portability.

## **Our Data Protection Officer**

We have appointed a data protection officer in our company. You can reach them at the following contact options:

pAxel Härdtner Wiesenstraße 2 47906 Kempen Phone: +49 (0) 179 911 2094 E-Mail: info@haerdtner-itberatung.de Complaints

You have the right to complain to a data protection supervisory authority about our processing of personal data.

#### Contact

EA Elektro-Automatik GmbH & Co. KG Helmholtzstraße 31-37 41747 Viersen T.: +49 (0) 2162 / 378 50 elau1974@elektroautomatik.com

#### ABOUT EA ELEKTRO-AUTOMATIK:

EA Elektro-Automatik GmbH & Co. KG is Germany's leading manufacturer of laboratory power supply, high-performance power supplies and electronic loads. The company researches, develops and produces at 10,000 m<sup>2</sup> at the main site in Viersen and has further production in China.